

Items available for National Science & Engineering Week

Please return the slip below as soon as possible but by the **13th February 2009** at the latest

▪ **BA Guide to Funding your Event - New Version**

If you need help with the costs of your event the BA has produced a simple guide to obtaining grants. There is a useful list of those providing grants for events and some helpful tips on applying for grants.

▪ **How to Organise Your Radio Event Guide - Updated**

If you need this is a simple guide to event organising. This RSGB guide gives basic advice on those tricky items such as press coverage and actually getting people to visit your event. *(This is not a guide to the radio aspects of setting up an event).*

▪ **RSGB Press Release Letterheads**

Specifically designed for use in Science week we have letter-headed paper so you can give press releases a professional feel. Packed in 10s

▪ **School Book Pack**

To aid school visits (only) the RSGB will donate a small pack of books worth around £20.00 to the school library. We are keen to get as much publicity out of these as possible so we would like you to invite the press, photograph the hand over etc. We may even publish it in RadCom.

▪ **"What is Amateur Radio?" Video**

The RSGB has a ten-minute film on DVD that shows the positive aspects of amateur radio (maximum one per club).

▪ **Amateur Radio Lectures**

If you need it, we have prepared three basic lectures for you. Both are designed in a bare bones way that you can expand in areas you are comfortable with. These PowerPoint lectures are supplied on a single CD.

Type 1 - Aimed at the non-amateur this lecture covers amateur radio in general and is ideal for young and old alike.

Type 2 - This is aimed at encouraging those with a little knowledge to become a foundation licence holder.

Type 3 - FAQ about amateur radio, aimed at those with a more knowledge about the hobby.

▪ **Build your own radio kits**

Ideal for use as quiz prizes following your lectures, these simple kits are aimed at children 10+ (maximum one per event)

▪ **"Amateur Radio" Introduction Leaflets**

These leaflets are aimed at those with little or no knowledge of amateur radio and are designed to be given away in large numbers. The leaflet covers a wide range of subjects and contains a simple radio construction project. Pkd. 50s

▪ **"Your way into Amateur Radio" Leaflets**

This leaflet is designed to point new people at the route into the hobby. This has been written in an approachable style for those who have expressed an interest in becoming a radio amateur. This leaflet is not intended to be used in large numbers but specifically targeted at those who are interested. Packed in 10s

▪ **"Join the RSGB" leaflets**

For use by clubs to promote the membership of the RSGB (please) packed in 10's

▪ **A4 Amateur Radio Club Posters**

A4 poster promoting amateur radio with panel for your club details, for use in libraries, doctor's surgeries, schools etc

▪ **Science Week Posters**

These posters are A3 and in full colour with a large panel for you to add your own event details. These carry a Science Week logo but are amateur radio orientated.

▪ **Anything Else** -You supply the manpower, we will try to help with the rest - let us know what you need!

Detach here, complete and return to the RSGB and we will then send any appropriate materials - **Please print all details**

Club **Contact**..... **Call sign**

Contact Address

..... **Post Code**.....

Contact Tel. No. **Contact E-mail**.....

What Sort of event are you holding.....

Product	Qty
Guide to Funding	
How to Guide	
Press Release Paper (10s)	
School Book Pack	

What is Am. Radio? - DVD	
Am Radio Lectures - CD	
Build you own radio kit	
Amateur Radio Leaflet (50s)	

"Your Way leaflet "(10s)	
Join the RSGB Leaflet (10s)	
A4 Club Poster	
A3 Science Week Poster	

Any Other Requests.....

Please Note: Some items will be dispatched in Feb with the balance delivered in the week prior to the event. We use multiple warehouses so not all items will arrive together and quantities may be adjusted due to availability